



## STRUCTURE

The CBRC is composed of eight to twelve volunteer members. From an applicant pool, members are selected and appointed by the Board to a three-year term. The CBRC shall review the Superintendent's Proposed Budget and providing feedback to the Board. The CBRC will also monitor and advise the Board on the allocation and expenditure of Local Option Levy funds. If a special project is chosen, the Board will direct the CBRC to discuss the charge in more detail. Members of the CBRC are invited and encouraged to attend Board meetings.

The Board recognizes that District employees and community members bring specialized knowledge and expertise to the CBRC and budgetary review process. The Board instructs all CBRC members to employ discretion, avoid conflicts of interest and their appearance, and exercise care in performing their duties and making recommendations from which they may personally benefit. All CBRC members, as appointed members of a public advisory body, shall follow the ethics rules contained in ORS Section 244.

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## **PROPOSED PROTOCOL FOR SELECTING MEMBERS**

The CBRC generally has 8-12 members appointed at any given time, each member serving a three-year term. In June of each year, the number of vacant positions is reviewed and vacancies confirmed is posted on the main PPS and CBRC web pages, soliciting membership for the appropriate number of positions.

The application process is open through the end of August; the process including timeline and criteria shall be transparent to the community and board

At the close of the solicitation period, applications from each candidate are reviewed by CBRC leadership and 2-3 Board representatives.

Factors for consideration include relevant experience, volunteerism, school association, geographic representation from within the boundaries of PPS, commitment to Racial Equity and Social Justice, availability to attend meetings, ability to deliver on the charter of the CBRC, and provide advice to the Board

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